

Rendita Freizügigkeitsstiftung Rendita Fondation de libre passage Rendita Fondazione di libero passaggio Rendita Vested Benefits Foundation

P.O. Box 4701

8401 Winterthur Phone +41 (0)800 710 722
UID CHE-109.989.637 www.rendita-stiftungen.ch

# Order to Buy/Sell Units

Mr. Ms. (hereinafter t	the "account holder")	Social security number:					
Last name:		First name:					
Street/No.:		Postcode/Town/Country:					
Date of birth (dd/mm/yyyy):		Nationality:					
Civil status:		Telephone:					
•	Vested Benefits Foundation, taking ir account no.	,					
Single order <sup>1</sup>							
Buy order		Sell order					
Entire account balance		All units (Standing order becomes invalid)					
Units equivalent to CHF		Units equivalent to CHF					
Standing order <sup>1</sup> – valid unti	il revoked in writing or until the pensio	n assets are used up					
monthly in the middle of each month	quarterly in the middle of March/June/Sept./Dec.	semi-annually in the middle of June/Dec.	annually mid- December				
CHF	CHF	CHF	CHF				
CSA – actively managed in	nvestment groups	CSA – indexed investme	ent groups				
Mixta-BVG Basic <sup>2</sup> (secu	rity no. 1 486 149)	Mixta-BVG Index 25 (security no. 11 520 271)					
(Real estate component of	can be exceeded pursuant to BVV 2)	Mixta-BVG Index 35 (security no. 11 520 273)					
Mixta-BVG Defensiv (see	curity no. 788 833)	Mixta-BVG Index 45 (security no. 10 382 676)					
Mixta-BVG (security no.	287 570)	Mixta-BVG Index 75 <sup>3</sup> (security no. 38 261 472)					
Mixta-BVG Maxi (securit		(equity component exc	eeded pursuant to BVV 2)				
Mixta-BVG Equity 75 <sup>3</sup> (s (equity component excee	security no. 38 261 482) eded pursuant to BVV 2)						
	ucts that are permitted for your ba ations (www.rendita-stiftungen.ch		d on the				
Description/Security no.		Description/Security n	0.				

I acknowledge that investing in securities may lead to price losses and that the foundation recommends an investment in securities only for clients with a medium-term to long-term investment horizon.

<sup>&</sup>lt;sup>1</sup> Orders can only be executed from a minimum amount of CHF 100.

<sup>&</sup>lt;sup>2</sup> This mixed asset aims to achieve an average real estate component of 27%. The real estate component can range from 20% to 34% depending on the market situation and the portfolio managens assessment. It is therefore possible that the prescribed category limit for real estate pursuant to Art. 55 BVV 2 will be temporarily exceeded.

<sup>&</sup>lt;sup>3</sup> These products have an average equity component of 75% and thus exceed the prescribed category limit for equities pursuant to Art. 55 BVV 2. Due to the large equity component, these products involve a higher risk than pension solutions with a maximum equity holding of 50%.



# **Conditions**

### 1 Authorization

The insured hereby authorizes the foundation to carry out all administrative procedures in connection with the order for the collective custody account and the vested benefits account.

### 2 Investment

Investments are made only in products that the foundation Board has approved. These investments are subject to the Ordinance on Occupational Retirement, Survivors' and Disability Pension Plans (BVV 2) with regard to investment opportunities and restrictions. For products that expand the investment opportunities of the BVV 2, the foundation sets out its compliance with the regulations according to Art. 50 paras. 1–3 BVV 2 in the notes to the annual financial statements. Your bank would be happy to advise you on available products offered and the investment environment.

### 3 Buy orders and sell orders

Holdings can be purchased only after the vested benefits capital has been identified without any doubt (after the complete documentation has been received and by observing all the formal and substantive provisions of the regulations) and credited to the insured person's individual account. Once received, the order remains valid for three months. If the pension assets reach the foundation after this period has expired, the order is no longer valid and a new form must be submitted to the foundation for any securities purchase.

The acquired holdings will be booked to the pension custody account. The buying and selling prices of the holdings equal the issue and redemption prices as calculated by the investment foundation. The proceeds from any holdings that are sold will be credited to the vested benefits account.

I am aware that the purchase/sale of holdings generally takes up to five working days from receipt of the duly completed instruction form (submitted together with the risk profile). Buy and sell orders are not processed directly or around the clock but are subject, among other things, to the rules on public holidays of the office (foundation) that manages the account or processes the order, and also to the trading days/times of the stock exchange.

When paying out vested benefits and retirement benefits, the foundation generally issues an order to sell the holdings within five working days after the insured person's application for payment has been approved. On the death of the insured person, the order is placed as soon as the foundation has been informed of the death by means of a civil status document. In this instance the foundation cannot take account of the market price. The vested benefits account cannot be closed until the assets have been sold.

By law, holdings must be sold in the following circumstances:

- When a pledge is realized;
- When the new occupational benefits institution requests the transfer of the vested benefit capital for the purchase of benefits;
- If there is ruling by judge in connection with divorce, or a court ends a registered partnership.

## 4 Due diligence

The foundation must perform all administrative duties in connection with this order to the best of its knowledge and judgment and exercise the same due diligence as if it were to perform them on its own behalf. The foundation accepts no responsibility beyond its due diligence obligation.

### 5 Compensation of third parties

To cover its costs, the foundation receives compensation that at maximum equals 0.2% to 0.5% of the assets from the investment groups. The insured person hereby agrees that the foundation or the bank can retain this compensation in order to cover its administrative and advisory expenses or pass them on to cooperation partners acting on its instructions. The amount of the maximum annual compensation shall be obtained by multiplying the upper percentage of the bandwidth with the value of the insured person's investment.

# 6 Scope of validity of the order

This order is a supplement to the regulations for the vested benefits account.

I have read the product information and confirm that I understand the investment policy described therein or the product explained to me. The investment strategy as well as the equity and foreign currency components I selected correspond to my risk profile. I can bear the financial risk and the investment horizon matches my investment objectives. I accept full responsibility for my investment decision. I am aware of the fact that neither the foundation nor the account-holding bank accepts any liability.

I hereby declare that I am placing this order for a securities transaction in full awareness of my requirements and risk tolerance. I acknowledge and agree to the specified terms and modalities.

Place/Date:	Signature of account holder:	
	.,	
	X	



Rendita Freizügigkeitsstiftung Rendita Fondation de libre passage Rendita Fondazione di libero passaggio Rendita Vested Benefits Foundation

P.O. Box 4701

8401 Winterthur Phone +41 (0)800 710 722
UID CHE-109.989.637 www.rendita-stiftungen.ch

# Order to Buy/Sell Units

Mr. Ms. (hereinafter	the "account holder")	Social security number:				
Last name:		First name:				
Street/No.:		Postcode/Town/Country:				
Date of birth (dd/mm/yyyy)	:	Nationality:				
Civil status:		Telephone:				
•	a Vested Benefits Foundation, taking ir account no.	·	•			
Single order <sup>1</sup>						
Buy order		Sell order				
Entire account balance		All units (Standing order becomes invalid)				
Units equivalent to CHF	=	Units equivalent to CHF				
Standing order <sup>1</sup> – valid un	til revoked in writing or until the pensio	n assets are used up				
monthly in the middle of each month	quarterly in the middle of March/June/Sept./Dec.	semi-annually in the middle of June/Dec.	annually mid- December			
CHF	CHF	CHF	CHF			
CSA – actively managed	investment groups	CSA – indexed investme	nt groups			
Mixta-BVG Basic <sup>2</sup> (sec	urity no. 1 486 149)	Mixta-BVG Index 25 (security no. 11 520 271)				
(Real estate component	can be exceeded pursuant to BVV 2)	Mixta-BVG Index 35 (security no. 11 520 273)				
Mixta-BVG Defensiv (se	•	Mixta-BVG Index 45 (security no. 10 382 676)				
Mixta-BVG (security no	·	Mixta-BVG Index 75 <sup>3</sup> (security no. 38 261 472)				
Mixta-BVG Maxi (secur		(equity component exceeded pursuant to BVV 2)				
Mixta-BVG Equity 75 <sup>3</sup> (equity component exce	(security no. 38 261 482) eeded pursuant to BVV 2)					
	lucts that are permitted for your ba dations (www.rendita-stiftungen.ch		d on the			

I acknowledge that investing in securities may lead to price losses and that the foundation recommends an investment in securities only for clients with a medium-term to long-term investment horizon.

<sup>&</sup>lt;sup>1</sup> Orders can only be executed from a minimum amount of CHF 100.

<sup>&</sup>lt;sup>2</sup> This mixed asset aims to achieve an average real estate component of 27%. The real estate component can range from 20% to 34% depending on the market situation and the portfolio managens assessment. It is therefore possible that the prescribed category limit for real estate pursuant to Art. 55 BVV 2 will be temporarily exceeded.

<sup>&</sup>lt;sup>3</sup> These products have an average equity component of 75% and thus exceed the prescribed category limit for equities pursuant to Art. 55 BVV 2. Due to the large equity component, these products involve a higher risk than pension solutions with a maximum equity holding of 50%.



# **Conditions**

### 1 Authorization

The insured hereby authorizes the foundation to carry out all administrative procedures in connection with the order for the collective custody account and the vested benefits account.

### 2 Investment

Investments are made only in products that the foundation Board has approved. These investments are subject to the Ordinance on Occupational Retirement, Survivors' and Disability Pension Plans (BVV 2) with regard to investment opportunities and restrictions. For products that expand the investment opportunities of the BVV 2, the foundation sets out its compliance with the regulations according to Art. 50 paras. 1–3 BVV 2 in the notes to the annual financial statements. Your bank would be happy to advise you on available products offered and the investment environment.

# 3 Buy orders and sell orders

Holdings can be purchased only after the vested benefits capital has been identified without any doubt (after the complete documentation has been received and by observing all the formal and substantive provisions of the regulations) and credited to the insured person's individual account. Once received, the order remains valid for three months. If the pension assets reach the foundation after this period has expired, the order is no longer valid and a new form must be submitted to the foundation for any securities purchase.

The acquired holdings will be booked to the pension custody account. The buying and selling prices of the holdings equal the issue and redemption prices as calculated by the investment foundation. The proceeds from any holdings that are sold will be credited to the vested benefits account.

I am aware that the purchase/sale of holdings generally takes up to five working days from receipt of the duly completed instruction form (submitted together with the risk profile). Buy and sell orders are not processed directly or around the clock but are subject, among other things, to the rules on public holidays of the office (foundation) that manages the account or processes the order, and also to the trading days/times of the stock exchange.

When paying out vested benefits and retirement benefits, the foundation generally issues an order to sell the holdings within five working days after the insured person's application for payment has been approved. On the death of the insured person, the order is placed as soon as the foundation has been informed of the death by means of a civil status document. In this instance the foundation cannot take account of the market price. The vested benefits account cannot be closed until the assets have been sold.

By law, holdings must be sold in the following circumstances:

- When a pledge is realized;
- When the new occupational benefits institution requests the transfer of the vested benefit capital for the purchase of benefits;
- If there is ruling by judge in connection with divorce, or a court ends a registered partnership.

## 4 Due diligence

The foundation must perform all administrative duties in connection with this order to the best of its knowledge and judgment and exercise the same due diligence as if it were to perform them on its own behalf. The foundation accepts no responsibility beyond its due diligence obligation.

### 5 Compensation of third parties

To cover its costs, the foundation receives compensation that at maximum equals 0.2% to 0.5% of the assets from the investment groups. The insured person hereby agrees that the foundation or the bank can retain this compensation in order to cover its administrative and advisory expenses or pass them on to cooperation partners acting on its instructions. The amount of the maximum annual compensation shall be obtained by multiplying the upper percentage of the bandwidth with the value of the insured person's investment.

# 6 Scope of validity of the order

This order is a supplement to the regulations for the vested benefits account.

I have read the product information and confirm that I understand the investment policy described therein or the product explained to me. The investment strategy as well as the equity and foreign currency components I selected correspond to my risk profile. I can bear the financial risk and the investment horizon matches my investment objectives. I accept full responsibility for my investment decision. I am aware of the fact that neither the foundation nor the account-holding bank accepts any liability.

I hereby declare that I am placing this order for a securities transaction in full awareness of my requirements and risk tolerance. I acknowledge and agree to the specified terms and modalities.

Place/ Date: Signature of a	account noider:
X	

DI--- /D-1-



# **Risk Profile**

When investing your pension assets in investment products, statutory provisions (Art. 19a Ordinance on Vesting) require you to learn more about your personal risk capacity.

This form is designed to help you decide on your choice of investment products when saving with securities. You must submit it when you first purchase holdings or switch investment strategy and when your risk capacity or tolerance changes.

The bank that manages your account is responsible for supporting you in the selection of investment products.

Mr.	Ms.	
Last name		First name
Street/No.		Postcode/Town/Country
Date of birth (de	d/mm/yyyy)	Account number (if available)
Risk capacit	У	
	r the following questions and add up the points to deter	mine your investor profile:
A	What is the main source of your income?  I am employed or receive a pension. I am self-employed. I live from my existing assets.	(2) (1) (0)
Question 2:	What proportion of your total assets <sup>1</sup> (in the form is freely available to you?	of account or custody account balances)
A	Less than 25 % About 25 % More than 25 %	(0) (1) (2)
Question 3:	In terms of your total assets <sup>1</sup> , what percentage of	f the retirement assets should be invested?
A     B   C   D   D	01 – 25 % 26 – 50 % 51 – 75 % 76 – 100 %	(5) (3) (2) (1)
Question 4:		int to be invested will you require upon retirement
A	to cover your obligations (e.g. paying off a mortgates than a quarter Less than half More than half	age ? (5) (3) (1)
Question 5:	Investment horizon?	
A	Less than five years Between five to ten years More than ten years	(1) (3) (5)
Risk capacit	y (total points for questions 1 to 5):	

<sup>1</sup> Assets include: cash, savings accounts, 3a assets incl. the surrender value of life insurance, securities etc. which are not required during the investment horizon to pay for investments or living costs.



<b>-</b> .			
Risk	†O	leran	nce

H	lease	answer	the t	ollowing	questions	and a	dd up	the	points to	o det	ermine	your	investor	protile:	

Question 1:	Would you be	e concerned if your inves	tment in the fixed pension	on plan falls by 15% or r	nore?	
A	No, I would not be worried at all.(6)I would remain calm.(4)I would be somewhat concerned and follow the situation closely.(2)Yes, I would be very worried indeed.(0)					
Question 2:	What range of benefit plan?	of movement would be a	cceptable for your annua	l return on investment fo	or your occupational	
A D B D C D	-1 % bis +3 % -5 % bis +10 -15 % bis +2 -25 % bis +4	% % 0 % 0 %			(1) (3) (5) (6)	
A	I would only like I am willing to I am willing to	nent best describes your te investments with a small take a moderate risk for a s accept a greater risk if ther earn a high profit, so I am v	return and low risk. slightly greater increase in v e is a possibility of increase	alue. d return.	(1) (3) (5) (6)	
Risk tolerand	ce (total point	s for questions 1 to 3):				
	<b>investor prof</b> il	le: risk tolerance determines t	he investment profile as fol	lows:		
		5 – 12 points	13 – 20 points	21 – 29 points	30 – 37 points	
Investment s	strategy	account solution	conservative	balanced	dynamic	
Investment Recommend Equity comp		0 % no securities	0 – 25 %	25 – 50 %	> 50 %	
I confirm that recommended	d investment str efore acknowle	I person of the questions truthfully. No rategy. Investment decisions dge that the securities order	s that are outside of my inve	estment profile contain gre	ater risk or fewer potential	
profile, I have not issued me guarantee for and counterpa	made the final e with a return future performa arty risks, etc.).	ial circumstances, knowledginvestment decision with the promise. My attention has ance, and that losses can a I am aware that neither the ear the sole risk.	e chosen investment strated been expressly drawn to trise from investments in sec	gy. The foundation and the he fact that a positive per curities (due to prices, inter-	account-holding bank have formance in the past is no est rates, foreign exchange	
Place/Date:			Signature of	account holder:		